

**Rajiv Gandhi Udyami Mitra Yojna
Sample Claim Form / Payment Voucher**

Annexure- CL-I

UM CODE UMAS061000160 >
CLAIM ID < JAN09 >
No. of Udyamis < 12 >
Page: < 1 > of < 1 >

CLAIM FOR THE MONTH OF < JAN >
YEAR < 2009 >
Date of Generation : < 31-JAN-09 >

Column no. 1 to 8 to be Filled in Udyami Mitra								For Office Use by CPA	
Claim Entry No. (1)	Udyami Name (2)	Udyami Code (3)	Udyami Category (4)	Type of Enterprise (5)	Stage Completed (6)	Eligible Amt.(Rs.) (7)	Remarks (8)	Amt. Passed (9)	Remarks (10)
SEP08/07	<____>	<____>	GEN	Service	I	0	Initial Contribution Adjusted	0	APPROVAL
OCT08/03	<____>	<____>	GEN	Service	II	2400		2400	APPROVAL
DEC08/05	<____>	<____>	GEN	Service	III	600		0	REJECTION
JAN09/01	<____>	<____>	GEN	Manufacturing	I	500	Initial Contribution Adjusted	0	REJECTION
JAN09/02	<____>	<____>	GEN	Manufacturing	II	3600		3600	APPROVAL
JAN09/03	<____>	<____>	GEN	Manufacturing	III	900		900	APPROVAL
JAN09/04	<____>	<____>	SC	Service	I	1000		1000	APPROVAL
JAN09/05	<____>	<____>	ST	Service	II	2400		2400	APPROVAL
JAN09/06	<____>	<____>	PH	Service	III	600		0	OBJECTION
JAN09/07	<____>	<____>	Women	Manufacturing	I	1500		0	OBJECTION
JAN09/08	<____>	<____>	NER	Manufacturing	II	3600		0	OBJECTION
JAN09/09	<____>	<____>	NER	Manufacturing	III	900		0	REJECTION
Total Amount Claimed Rupees <ONE EIGHT ZERO ZERO ZERO > Only						18000	Total Amount Passed for Payment	< <u>10300</u> >	Rupees < ONE ZERO THREE ZERO ZERO > Only
<Signature of Key Functionary of UM> This Claim Form requires signature of authorized person before submission to the concerned Claim Processing Authority								(Signature of authorized person at Claim Processing Authority (CPA))	

Notes: - (Column No. 1-8 are to be filled by Udyami Mitra (UM) and Column No. 9-10 are to be filled by Claim Processing Authority (CPA).)

- In column (1), claim entry no. is to be filled. The unique claim entry number will be in two parts namely, the claim ID number and the claim number, separated by a "/". For example claim entry number 03 in claim ID number JAN09 of a particular UM shall be numbered as JAN09/03.
- Udyami Name should be filled in column (2).
- Udyami Code(as generated by RGUMY software) should be filled in column (3)
- Category of Udyami (General/SC/ST/Women/PH/NER) should be filled in column (4)
- Type of Enterprise (Manufacturing or Service) should be filled in Column (5)
- Stage completed by Udyami (I/ II/ III) as per RGUMY guidelines should be filled in column (6)
- Eligible amount as per the stage of Udyami, after adjusting the initial contribution (Rs 1000/- as applicable), should be filled in column (7). Calculation Sheet(next page) may be referred for filling the eligible amounts for various stages and Udyami's Category.
- Remarks may be added in column (8). For claims of Udyamis of "General" Category completing Stage-I, the remarks "Initial Contribution Adjusted" should be filled.
- The amount payable to UM, in case of "APPROVAL" of claim entry, shall be filled by CPA in Column (9).
- CPA shall enter in column (10) "APPROVAL" or "REJECTION" or "OBJECTION" wherein "OBJECTION" means that the particular claim entry needs to be queried for through written correspondence with UM and will be settled at a later date.

This Sample Document can also be downloaded form <http://rgumy.nic.in/docs/SampleClaimForm.pdf>

Calculation Sheet for Eligible Amount (Refer Column 7 of Claim Form)

Udyami Category	Type of Enterprise	Stage (completed during the month)	Eligible Amt. (Rs.)	Calculation of Eligible amount
GEN	Service	I	0	Rs. 1000/- (25% of Rs. 4000/-) – Rs. 1000/- (Initial Contribution Received from Udyami) = 0
GEN	Service	II	2400	60% of Rs 4000/- = 2400/-
GEN	Service	III	600	15% of Rs. 4000/- = Rs.600/-
GEN	Manufacturing	I	500	Rs. 1500 (25% of Rs. 6000/-) – Rs. 1000/- (Initial Contribution Received from Udyami) = Rs. 500/-
GEN	Manufacturing	II	3600	60% of Rs. 6000/- = Rs 3600/-
GEN	Manufacturing	III	900	15% of Rs. 6000/- = Rs. 900/-
SC/ST/ NER/ PH/Women	Service	I	1000	Rs. 1000/- (25% of Rs. 4000/-) – Rs. 0 (Initial Contribution Received from Udyami) = Rs. 1000/-
SC/ST/ NER/ PH/Women	Service	II	2400	60% of Rs 4000/- = Rs. 2400/-
SC/ST/ NER/ PH/Women	Service	III	600	15% of Rs. 4000/- = Rs. 600/-
SC/ST/ NER/ PH/Women	Manufacturing	I	1500	Rs. 1500 (25% of Rs. 6000/-) – Rs. 0/- (Initial Contribution Received from Udyami) = Rs. 1500/-
SC/ST/ NER/ PH/Women	Manufacturing	II	3600	60% of Rs. 6000/- = Rs 3600/-
SC/ST/ NER/ PH/Women	Manufacturing	III	900	15% of Rs. 6000/- = Rs. 900/-
GEN=> General, SC=> Scheduled Caste, ST=> Scheduled Tribe, NER= North-Eastern Region, PH=> Physically Handicapped, Women=> Woman Entrepreneur				

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